

Exhibitor Services Order Form

Information Technology (IT) Services

OMAN CONVENTION
& EXHIBITION CENTRE
مركز عُمان للمؤتمرات والمعارض



Exhibitor Details: Successful delivery of this order is dependent on the correct event and contact details being provided. Any changes to event and contact details shall be communicated to: exhibitorservices@ocec.om

Exhibition Name		Deadline Date	14 Days before move-in
Exhibition Stand Name		Stand No.	
Company Name		Contact Name	
Contact Details - Email		Contact Number	
Billing Address			

Item Description	Qty	Price OMR	Per U/M	Total OMR	Connectivity Type
Internet Broadband - 10Mbps (Max Users: 15)		40.000	Each/Event		<input type="checkbox"/> Wired (One connection) <input type="checkbox"/> Wireless
Internet Broadband - 50Mbps (Max Users: 50)		240.000	Each/Event		<input type="checkbox"/> Wired (One connection) <input type="checkbox"/> Wireless
Internet Broadband - 100Mbps (Max Users: 100)		444.000	Each/Event		<input type="checkbox"/> Wired (One connection) <input type="checkbox"/> Wireless
Internet Broadband - 200Mbps (Max Users: 200)		888.000	Each/Event		<input type="checkbox"/> Wired (One connection) <input type="checkbox"/> Wireless
Internet Broadband - 500Mbps (Max Users: 500)		1200.000	Each/Event		<input type="checkbox"/> Wired (One connection) <input type="checkbox"/> Wireless
Additional Wired Connection with 3-Meter UTP Cable		4.000	Each/Event		<input type="checkbox"/> Wired (One connection) <input type="checkbox"/> Wireless
Additional Wired Connection with 7-Meter UTP Cable		7.000	Each/Event		<input type="checkbox"/> Wired (One connection) <input type="checkbox"/> Wireless
Additional Wired Connection with 10-Meter UTP Cable		11.000	Each/Event		<input type="checkbox"/> Wired (One connection) <input type="checkbox"/> Wireless
Network Switch Unmanaged – 8 Port Gigabit		31.000	Each/Event		
Network Switch Managed – 8 Port Gigabit POE		40.000	Each/Event		
Single end-to-end (Fibre/Copper) Connection Rental		33.000	Each/Event		
Telephone Line with Standard Handset		10.000	Each/Event		
Telephone Line with Conference Phone		13.000	Each/Event		
Printer (B/W) Including IT Support, Toner and Paper		30.000	Each/Event		

- Additional Wired Connection are subject to availability of Network Points at the specified location.
- All Networking equipment to be provide by the client for Single end-to-end (Fibre/Copper) Connection Rental.

- The most frequently requested services are listed. Pricing is valid from 01 January – 31 December 2022.
- Service order forms received before the deadline date shall result in a 5% discount in the listed price.
- Service order forms received on the 1st day of Move In shall result in a 20% increase in the listed price.
- Incomplete service order forms shall delay processing to finality. Full payment is required upon submission.
- To explore further possibilities connect with: exhibitorservices@ocec.om

Sub Total OMR	
Early Price - 5% OMR	
Late Price + 20% OMR	
Grand Total OMR	

Payment: All payments shall be in Omani Rials (OMR) and be received in advance:

Payment : Electronic Funds Transfer (EFT)	Transfer total amount due to:
Bank Account Name:	Oman Convention and Exhibition Center
Bank Name:	Sohar International - Qurum
Bank Account Number and Swift Code:	Account Num. 005020045872 Swift Code. BSHROMRU

Kindly email proof of payment (Bank transfer confirmation/remittance) to: exhibitorservices@ocec.om. Quote: Exhibition name and stand number as the reference.

Terms and Conditions:

- All services are subject to availability, and shall be considered confirmed and only be delivered upon full payment.
- All equipment and furniture remain OCEC property unless otherwise specified and shall be installed and removed by authorised OCEC staff only.
- All OCEC equipment and furniture shall remain within the OCEC and be returned in the same condition as delivered. Any damages or loss thereof shall be charged.
- Cancellation of services shall be made within 48 hours of the scheduled delivery date; cancellation thereafter shall incur a cancellation fee up to full price.
- Claims/Disputes shall only be considered prior to an events close.

Thank you for your business!

Return this service order form to: OCEC Exhibitor Services.

Email: exhibitorservices@ocec.om | OCEC Exhibitor Services Order Form 2022.