

# Exhibitor Services Order Form

## Food & Beverage Services

OMAN CONVENTION  
& EXHIBITION CENTRE  
مركز عُمان للمؤتمرات والمعارض



**Exhibitor Details:** Successful delivery of this order is dependent on the correct event and contact details being provided. Any changes to event and contact details shall be communicated to: [exhibitorservices@ocec.om](mailto:exhibitorservices@ocec.om)

<b>Exhibition Name</b>		<b>Deadline Date</b>	14 Days before move-in
<b>Exhibition Stand Name</b>		<b>Stand No.</b>	
<b>Company Name</b>		<b>Contact Name</b>	
<b>Contact Details - Email</b>		<b>Contact Number</b>	
<b>Billing Address</b>			

Item Description	Qty	Price OMR	Per U/M	Start Date	End Date	Time	Days	Total OMR
	00	00.000	U/M	DD/MM/YY	DD/MM/YY	00h00	00	00000.00
<b>Coffee/Tea Package 1</b> Coffee/Tea - Chilled Juice - Mineral Water - Assorted Cookies - Assorted croissant and Danish - Assorted Tortilla Wraps		55.000	10pax/3hrs					
<b>Coffee/Tea Package 2</b> Coffee/Tea - Chilled Juice - Mineral Water - Assorted Cookies - Assorted croissant and Danish - Assorted Sandwiches		55.000	10pax/3hrs					
<b>Danish Pastry Assortment</b>		15.400	12pcs/Platter					
<b>Croissant Assortment</b>		17.600	12 pcs/Platter					
<b>Cookie Selection</b>		12.100	24pcs/Platter					
<b>Muffin Selection</b>		15.400	12pcs/Platter					
<b>Whole Fruit</b>		9.900	12 pcs/Bowl					
<b>Sandwiches Chef's Choice</b>		24.200	12 pcs/Platter					
<b>Water Still</b>		5.000	12pcs/330 ml					
<b>Water Dispenser</b>		0.00	Each					
<b>Water Dispenser Refill</b>		5.000	Each / 5 GLS					
<b>Disposable Paper Cups</b>		2.000	Each / 50					

- The most frequently requested services are listed. Pricing is valid from 01 January – 31 December 2024.
- Service order forms received on the 1st day of Move In shall result in a %20 increase in the listed price.
- Incomplete service order forms shall delay processing to finality. Full payment is required upon submission.
- To explore further possibilities connect with: [exhibitorservices@ocec.om](mailto:exhibitorservices@ocec.om)

<b>Sub Total</b> OMR	
<b>Late Price + 20%</b> OMR	
<b>Grand Total</b> OMR	

**Payment:** All payment shall be in Omani Rials (OMR) and received in advance. Once you share this form with ExhibitorServices@ocec.om a service order confirmation with bank details will be shared to proceed with payment.

Kindly email proof of payment (Bank transfer confirmation/remittance) to: [exhibitorservices@ocec.om](mailto:exhibitorservices@ocec.om) Quote: Exhibition name and stand number as the reference.

**Terms and Conditions:**

- All services are subject to availability, and shall be considered confirmed and only be delivered upon full payment.
- All equipment and furniture remain OCEC property unless otherwise specified and shall be installed and removed by authorised OCEC staff only.
- All OCEC equipment and furniture shall remain within the OCEC and be returned in the same condition as delivered. Any damages or loss thereof shall be charged.
- Cancellation of services shall be made within 48 hours of the scheduled delivery date; cancellation thereafter shall incur a cancellation fee up to full price.
- Claims/Disputes shall only be considered prior to an events close.

## Thank you for your business!

Return this service order form to: OCEC Exhibitor Services.

**Email:** [exhibitorservices@ocec.com](mailto:exhibitorservices@ocec.com) | **Fax:** +968 2413 0701 | **OCEC Exhibitor Services Order Form 2024.**

[www.ocec.om](http://www.ocec.om)      /OmanConvention